



**Minutes of the meeting of the  
Quinte Conservation Executive Board Meeting**

**Date:** June 20, 2024 3:30pm  
**Location:** Joe Eberwein Boardroom (Quinte Conservation)

**Members Present:** Bob Norrie (Town of Greater Napanee), Chris Malette (City of Belleville), Dave Ogden (Tyendinaga Township), Don Kuntze (City of Quinte West), Don Stewart (Stirling and Rawdon Township), James Flieler (Municipality of Tweed), Jamie Zieman (Town of Deseronto), Janice Maynard (County of Prince Edward), John Hirsch (County of Prince Edward), Kathryn Brown (City of Belleville), Kirby Thompson (Addington Highlands Township), Krysta-Lee Woodcock (Stone Mills Township), Lynn Klages (Township of Central Frontenac), Mike Kirby (Centre Hastings Municipality), Mike Stevens (Marmorata and Lake Municipality), Norm Roberts (Township of South Frontenac ),

**Members Absent:** Brent Taylor (Twp of Tudor and Cashel), Carrie West (Township of Madoc), Nathan Townend (Loyalist Township), Paul Carr (City of Belleville)

**Staff Present:** Brad McNevin (CAO), Amy Dickens (Source Water Protection Coordinator), Christine Phillibert (Water Resources Manager), Kristina Hamilton (Corporate Services Assistant), Natasha Mathieu (Source Protection Outreach Lead), Paul McCoy (Planning and Regulations Manager), Tammy Smith (Corporate Services Manager), Taylor Hermiston (Communications Coordinator)

**Also Present:** Richard Steinginga  
Natasha Hartling

**1. Chair called the meeting to order at 3:31 pm.**

**a. Notice Regarding Cell Phones**

Cell phones are not permitted to be turned on during the meeting, except in an event of an emergency. If the device is to be left on, it must be announced at the beginning of the meeting.

**b. Collection of Personal Information for Board Minutes**

This is addressed to anyone that is not a board member and/or staff person of Quinte Conservation: Your name will be used in the board meeting minutes and the minutes will become public information after review and approval of the board. If you are present for a delegation or hearing, the context of your presentation will be recorded in the minutes of the board meeting.

**2. Approval of the Agenda**

**MOTION QC-24-062**

**Moved By: Mike Kerby**

**Seconded By: Norm Robert**

THAT, the Agenda for June 20, 2024 Executive Board Meeting be approved.

**CARRIED**

**3. Approval of the Minutes of the Quinte Conservation Executive Board meeting of May 16, 2024.**

**MOTION QC-24-063**

**Moved By: Kathryn Brown**

**Seconded By: Dave Ogden**

THAT, the Minutes from the May 16, 2024 Quinte Conservation Executive Board Meeting be approved.

**CARRIED**

**4. Business Arising from the Minutes**

N/A

**5. Disclosure of Pecuniary Interests**

Consecon Floodplain Mapping- Janice Maynard (County of Prince Edward)

**6. Delegations**

N/A

**7. Consolidated Financial Statements, 2023 (Motion to Approve)**

**MOTION QC-24-064**

**Moved By:** John Hirsch

**Seconded By:** Jame Flieler

THAT, the Consolidated Financial Statements 2023, be approved.

**CARRIED**

**PRESENTATION FROM RICHARD STEIGINGA OF BAKER TILLEY - Condensed**

Board member asked about revenue being lower than projected? Is there a particular reason for that? What was shorted? Richard asked for clarification. Fees, plan review fees, GIS flood forecasting/controls, some expenses were coming in lower as well. Biggest variance being the work on the storage shed. Using money from reserves and sales of wood products were reported as revenue but backed out and contributed to the variance as well.

Board member asked about the accumulated surplus revenue, .. fees down and gate receipts down, is this a similar trend going into 2024? Staff responded that we've seen some implication of having the gates, parking on streets, up from 2022, but we should be in good shape.

Staff offered the difference in predictions/actual, and expenditures offset some of those revenues. Staff explained that revenue are shared amongst other departments/programs.

**8. Monthly Permits Summary (Motion to Approve)**

**MOTION QC-24-065**

**Moved By:** Don Kuntze

**Seconded By:** Don Stewart

THAT, the monthly permits summary for the month of May 2024 be approved.

**CARRIED**

**9. Monthly Planning Summary (Motion to Receive)**

**MOTION QC-24-066**

**Moved By:** Dave Ogden

**Seconded By:** James Flieler

THAT, the monthly planning summary for the month of May 2024 be received.

**CARRIED**

Board member asked What are spoils? And why do you need a permit for that? Staff offered that sometimes required to remove, dredge material. Not contaminants? staff answered No. Often testing is recommended and deferred to Ministry of Environment.

**10. Monthly Source Water Program Update (Motion to Receive)**

**MOTION QC-24-067**

**Moved By:** Mike Kerby

**Seconded By:** C. Lynn Klages

THAT, the Source Water monthly report be received.

**CARRIED**

Staff offered verbal report, regarding visit. Negotiations for GPA ongoing. Successful meeting with MCB Frontenac County about interest in communal drinking system, great meeting. Still waiting on Chairs appointments. Risk management moving ahead in Tweed, BQRAP, updates in risk management plans.

- June 25 Drinking Water Wise contest

Winning Radio ad played for Board Members. Included entries from Grades 4-8 Public and Catholic School Boards.

Prize was Field trip to water treatment plant, pizza lunch, Record radio ad at local radio station 91X.

Staff offered that the SWP staff did well with the audit.

Board member offered further comments, perhaps the kids could convince the government the importance of Source Water Protection.

Board member commented that they were impressed with the prize of the feild trip to the water treatment plant.

**11. 2023/24 Floodplain Mapping Projects (Motion to Approve)**

**MOTION QC-24-068**

**Moved By:** Krysta Lee

**Seconded By:** Norm Roberts

THAT, the 2023/24 Floodplain Mapping Projects report be received and that the listed final mapping products be used for Quinte Conservation's mandatory programs and services.

**CARRIED**

**12. 2023 Watershed Report (Motion to Receive)**

**MOTION QC-24-069**

**Moved By:** Kathryn Brown

**Seconded By:** Mike Kerby

THAT, the Watershed Monitoring Programs 2023 be received.

**CARRIED**

**13. Other Business**

- FCM Grant – for Community Canopy Cover

Staff offered further information that was shared with all municipality's clerks for further information. Good opportunity.

Board member asked for qualifications, staff offered further information on new initiatives, new plans and new trees.

-Bloomfield Mill Park - The County would like to know what approvals are needed from QC for the Bloomfield trail project and what the process is for those approvals.

- I. They will need a O.Reg. 41/24 permit because some of the trail is in the regulated area. This can follow the regular permit process.
- II. They will need a property easement for all lands that they will be modifying for the trail. – should this get board approval?
- III. The easement agreement may specify what they can and cannot do on the easement lands, which may make it more clear about the permission to start work from a property ownership perspective. I suggest 2 weeks notice for major construction and perhaps no notice needed for some minor maintenance (for example, I don't believe that they notify us when they cut the grass).

Staff offered summarization and different options. Email for motion possible during summer months.

Board member asked about access to structure that is there. Staff offered that there has been an info session and offered what is not allowed but open to idea currently presented. Public assessment, priority is public safety. Any issues to be presented asap. There is small risk of no structure. No more risk than there is now.

Board member structure what is it? Staff not clear, province has called it a flood control structure.

Can we divest? Unclear.

Board member asked about divesting again and investing in the green space instead. Green space is not huge, but further conversations ongoing.

Is there any liability by QC maintaining? Municipality maintains on our behalf but not officially, very tangled.

Board member offered comment that CVCA closing off location due to liability.

Board member comment about Depot Lakes and asked we put the issue to bed about the costs of closing the sites at Depot Lakes Campground.

Staff offered that this has been presented previously and voted on and approved. Business plan is accessible on the website.

Staff offered further explanation on the vision of the point sites at Depot Lakes. It's the big picture.

Staff offered further information on the Friends of Depot Lakes. Has compassion for the few that are losing the sites however, we need to think of the other many that will benefit. Have offered multiple open waterfront sites exclusively to the point site holders that have continued to be rejected.

Board member says that these few are feeling entitled, and staff have bent over backwards to appease and be fair. Time to move on.

Board member offered further thoughts. Staff offered further information regarding other CA Campgrounds having unified standards.

Trying to be united front with other CA's.

Board member offered info on news story about water pollutants.

#### **14. Date and Time of Next Meeting**

The date and time of next meeting is September 19, 2024, or earlier at the call of the chair.

#### **15. Adjournment (Motion to approve)**

The meeting was adjourned at 5:03 pm.

**MOTION QC-24-070**

**Moved By:** C. Lynn Klages

**Seconded By:** Norm Roberts

THAT, the meeting be adjourned.

**CARRIED/TABLED/DENIED**

  
Chris Malette, Chair